



Report to City Council

TO: Mayor and City Council
Mayor and City Council Acting in its Capacity as President
and Members of the Board of Directors of the Moreno Valley
Community Services District (CSD)

FROM: Marshall Eyerman, Chief Financial Officer
Thomas M. DeSantis, City Manager

AGENDA DATE: May 15, 2018

TITLE: FISCAL YEAR 2017/18 THIRD QUARTER BUDGET
REVIEW AND APPROVAL OF THE REVISED OPERATING
BUDGETS FOR FISCAL YEARS 2017/18 AND 2018/19

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Receive and file the Fiscal Year 2017/18 Third Quarter Budget Review. (Attachment 1).
2. Adopt Resolution No. 2018-33. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised budgets for Fiscal Year 2017/18 and Fiscal Year 2018/19.
3. Approve the City Position Summary. Specific positions are discussed within this staff report and listed on Attachment 7 to this staff report.
4. Approve the creation of a new Electric Utility Chief Engineer to support Moreno Valley Electric Utility.

Recommendation: That the CSD:

1. Adopt Resolution No. CSD 2018-09. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised budgets for Fiscal Year 2017/18 and Fiscal Year 2018/19.

Recommendations: That the City Council as Successor Agency:

1. Adopt Resolution No. SA 2018-03. A Resolution of the City Council of the City of Moreno Valley, California, Serving as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, California, adopting the revised budgets for Fiscal Year 2017/18 and Fiscal Year 2018/19.

SUMMARY

This report provides the Third Quarter Budget Report which updates the Mayor and City Council regarding current year financial trends and provides the Fiscal Year (FY) 2017/18 Third Quarter Budget Review through March 31, 2018. This report also requests the approval of recommended amendments to FY 2017/18 and 2018/19 revenues and expenditures.

These items were presented to the Finance Subcommittee on April 24, 2018 for review and discussion.

DISCUSSION

On May 2, 2017, the City Council adopted the Two-Year Budget for Fiscal Years 2017/18 and 2018/19. The budget included all component units of the City, including the General Fund, Community Services District, Housing Authority and Successor Agency. During the two-year budget period, the City Council will be updated of the City's financial condition through the process of Quarterly Budget Reviews. This ongoing process ensures a forum to review expenditure and revenue changes from the estimates made in the budget document. Additionally, any significant changes in projected revenue or unanticipated expenditures that may occur will be shared with the City Council. This report provides the FY 2017/18 Third Quarter Review for the first nine months, July thru March. The Third Quarter Budget Review will focus primarily on the City's General Fund. This review will also present nine months operational results from other key funds.

The City Council's direction to "Maintain a Balanced General Fund Budget" serves as a foundation for the fiscal status of City operations. Ongoing funding is directed to sustain ongoing operational expenses; one-time funding is directed toward one-time expenditures.

Recommended budget adjustments address projected expenditures and correct one-time requirements in several funds.

FISCAL YEAR 2017/18 THRID QUARTER REVIEW:

This Third Quarter Report updates the Mayor and City Council regarding current year financial trends and provides the opportunity for the City Council to review the recommended actions as they relate to revenues and expenditures.

General Fund Revenue Update

Revenue receipts do not follow an even schedule. Although 75% of the fiscal year has elapsed, based on historic trends revenues are estimated to be at approximately 61% of the budgeted amount. Actual revenues received are currently 63% of budget. Revenue amounts continue to be stable. Although there will be variances in some of the amounts budgeted, the total is expected to remain within 1% of the amended budget for the year. It should be noted that the lag in timing of revenue receipts is one reason an operating cash reserve continues to be necessary.

General Fund Expenditure Update

Although not all expenditures follow a straight-line spending pattern, operating expenditures should track close to within 75% of budget for the year at the end of the first nine months. As of March 31, 2018, total General Fund expenditures were at 72%. This pace is within expectations for most activities in the General Fund.

FISCAL YEAR 2017/18 BUDGET ADJUSTMENTS

The FY 2017/18 General Fund revenue budget, as amended, totals approximately \$104.3 million. Based on economic activity and revenue collections through March 2018, staff is not anticipating that total revenues will produce any significant increases over the amounts originally budgeted. The recommended Third Quarter budget changes increases revenues by \$526,341 to approximately \$104.8 million, due primarily to increases in interest income, franchise in lieu fees, plan check and other fees.

The FY 2017/18 General Fund expenditures budget as currently amended, and excluding one-time expenditures from fund balance, totals approximately \$103.5. The recommended Third Quarter budget changes increase expenditures by \$649,820 to \$104.1 million. This is primarily due to adjustments in the fire department operating costs. *The fund continues to be structurally balanced, without the use of fund balance for ongoing operations.* The specific budget adjustments for the General Fund are summarized in Exhibit A attached to the City Council Resolutions recommended for approval.

Fund	Type (Rev/Exp)	FY 2017/18 Amended Budget	Proposed Adjustments (\$)	Proposed Adjustments (%)	FY 2017/18 Amended Budget (1)
General Fund	Rev	\$104,306,024	\$526,341	<1%	\$104,832,365
General Fund	Exp	\$103,543,565	\$649,820	<1%	\$104,193,385
Net Total*		\$762,459	(\$123,479)		\$638,980

*Excludes one-time expenditures from fund balance as described below.

The City ended FY 2016/17 with a budget surplus in excess of \$5 million due to annual savings and reduction of expenses below budgets. The surplus reflects the Operating Budget is being effectively managed and allows for the use of the funds for one-time

expenditures in FY 2017/18. Based on the City Council’s prior actions, the following provides a summary of the approved one-time expenditures to date from these one-time revenues:

Gas Tax Allocation	(\$361,985)
Carryovers	(\$363,418)
Turf Replacement - Community Park	(\$1,000,000)
Street Improvements	(\$1,200,000)
Fire Stations Security Improvements	(\$445,965)

City Position Summary Action

The City Position Summary as amended by the City Council serves as an important internal control tool for City Council to establish authorized positions for the City while enabling staff to manage within the authorized and funded positions. The City Position Summary addresses career authorized positions and does not include temporary positions. As a result of operational changes, one position is being requested to be created based on current and projected demands for this position. Staff recommends the following update to the City Position Summary:

- Moreno Valley Utilities is requesting to add one Electric Utility Chief Engineer (C33 \$108,977.23 – \$153,433.28). This position is needed to meet the Moreno Valley Utilities strategic plan and to provide proper support and resources to the utility to meet growing demands and future economic development in the City. The position will be funded through Moreno Valley Electric Utility revenues.
- The following table provides a summary of all position changes:

<u>Department / Position Title</u>		FY 2018/19 Adjustment	FY 2018/19 Budget Impacts
<u>Moreno Valley Utilities</u>			
Electric Utility Chief Engineer	FT	1	\$219,075
Total Adjustment		1	\$219,075

Summaries of Major Funds

The following provides a summary of some of the proposed budget adjustments. A complete list of all changes is identified in Exhibit A to the Resolutions.

Miscellaneous Grants (Fund 2300)

A budget adjustment of \$100,000 is proposed to reflect the award by the Bloomberg Philanthropies Mayor’s Challenge.

Home Investment Partnership (Fund 2506)

Allocating \$629,865 for the acquisition and rehabilitation of a 4-unit multi-family rental building on Allies Place. The project was previously approved in September 22, 2015, now that the project is ready to start, this action reapproves the budget. This program will be federally funded through Housing and Urban Development.

Development Impact Fees (Funds 2901 – 2914)

Increasing Development Impact Fee revenue by \$2,726,556 to align with current projected revenues, based on increased development.

ALTERNATIVES

1. Recommend approval of proposed Recommended Actions as set forth in this staff report, including the approval of the budget adjustments for FY 2017/18 and 2018/19, as presented in Exhibit A. The approval of these items will allow ongoing activities to be carried out in the current fiscal year and the City is able to modify budgets and operations as necessary through this quarterly review, while retaining a structurally balanced General Fund budget. *Staff recommends this alternative.*
2. Do not recommend approval of proposed Recommended Actions as set forth in this staff report, including the resolutions adopting the budget adjustments to the FY 2017/18 and 2018/19 budgets, as presented in Exhibit A. *Staff does not recommend this alternative.*

FISCAL IMPACT

The City's Budget provides the funding and expenditure plan for all funds. As such, it serves as the City's financial plan for the fiscal year. The fiscal impacts for the proposed budget amendments are identified in Exhibit A to the Resolutions.

NOTIFICATION

Publication of the agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Stephanie Cuff
Management Analyst

Department Head Approval:
Marshall Eyerman
Chief Financial Officer/City Treasurer

Concurred By:
Brian Mohan
Financial Resources Division Manager

Approved by:
Thomas M. DeSantis
City Manager

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

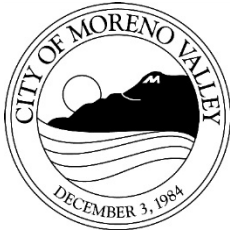
ATTACHMENTS

- 1. Third Quarter Financial Summary Report FY 2017/18
- 2. City Resolution 2018-33
- 3. Exhibit A - Third Quarter Amendments FY 2017/18 & FY 2018/19
- 4. Community Services District Resolution 2018-09
- 5. Successor Agency Resolution 2018-11
- 6. City Position Summary FY 2017/18 & FY 2018/19
- 7. Electric Utility Chief Engineer Class Specification

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	5/02/18 9:42 AM
City Attorney Approval	<u>✓ Approved</u>	5/08/18 3:52 PM
City Manager Approval	<u>✓ Approved</u>	5/08/18 5:38 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Marquez, Council Member
SECONDER:	Victoria Baca, Mayor Pro Tem
AYES:	Gutierrez, Baca, Marquez, Cabrera, Giba



City of Moreno Valley Fiscal Year 2017/18 Third Quarter Financial Summary

TO: Mayor and City Council
FROM: Marshall Eyerman, Chief Financial Officer/City Treasurer
DATE: May 15, 2018

INTRODUCTION

On May 2, 2017, the City Council adopted the Two-Year Operating Budget for Fiscal Years (FY) 2017/18 – 2018/19. During the two-year budget period the City Council will be kept apprised of the City's financial condition through the process of First Quarter, Mid-Year Budget and Third Quarter Reviews. This ongoing process ensures a forum to look at expenditure and revenue deviations from the estimates made in the budget document. Additionally, any significant changes in projected revenue or unanticipated expenditures that may occur will be shared with the City Council.

This report provides a review of the unaudited financial results at the Third Quarter of FY 2017/18 (July 2017 – March 2018, 75% of the fiscal year).

CITYWIDE OPERATING REVENUE FY2016/17

The City ended FY 2016/17 with a budget surplus in excess of \$5 million due to annual savings and reduction of expenses below budgets. The surplus reflects that the Operating Budget is being effectively managed and allows for the use of the funds for one-time expenditures in FY 2017/18. Based on the City Council's actions, the following provides a summary of the approved one-time expenditures to date from these one-time revenues:

Gas Tax Allocation	(\$361,985)
Carryovers	(\$363,418)
Turf Replacement - Community Park	(\$1,000,000)
Street Improvements	(\$1,200,000)
Fire Stations Security Improvements	(\$445,965)

CITYWIDE OPERATING EXPENDITURE SUMMARY

The following table contains a summary of the adopted budget, amended budget and the Third Quarter expenditures. The totals represent each major fund type and component unit of the City.

Table 1. Citywide Operating Expenditures

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/18 (unaudited)	% of Amended Budget
Fund/Component Unit				
General Fund	\$ 100,679,474	\$ 106,914,933	\$ 76,666,451	71.7%
Community Services District (CSD)	19,684,286	21,483,746	14,571,092	67.8%
Successor Agency	4,772,867	45,816,192	2,906,506	6.3%
Housing Fund	250,000	250,000	(8,102)	-3.2%
Special Revenue Funds	28,708,442	58,700,678	22,386,993	38.1%
Capital Projects Funds	5,704,618	17,813,831	3,657,207	20.5%
Electric Utility Funds	34,193,565	47,085,408	27,187,079	57.7%
Internal Service Funds	13,798,372	17,935,827	9,524,975	53.1%
Debt Service Funds	6,461,310	4,335,000	2,629,540	60.7%
Total	\$ 214,252,934	\$ 320,335,615	\$ 159,521,742	49.8%

Actions taken by the City Council subsequent to the May 2, 2017 adoption of the two-year budget and included in the Amended Budget are:

- Capital Improvement Plan included \$29,747,946 of carryover budget from the prior fiscal year.
- Refunding of the Successor Agency 2007 RDA Tax Allocation Bonds. The associated budget amendments were reflected in the Mid-Year budget adjustments.
- Throughout the fiscal year there are also budget amendments to reflect the acceptance of grants and adjustments to contractual services and material/supplies. The individual amendments are reviewed as part of separate City Council agenda items.
- First quarter carryover and budget adjustments were approved on the November 7, 2017 Council meeting.

The majority of this Third Quarter update will focus on the General Fund, as it supports all basic services provided to City residents. Highlights for other key component funds will be discussed at a summary level as well.

GENERAL FUND OPERATING

Table 2. General Fund Operations

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/2018 (unaudited)	% of Amended Budget
Revenues:				
Taxes:				
Property Tax	\$ 13,930,000	\$ 13,930,000	\$ 8,293,700	59.5%
Property Tax in-lieu	18,300,000	18,300,000	9,203,129	50.3%
Utility Users Tax	16,200,000	16,200,000	11,017,597	68.0%
Sales Tax	18,200,000	18,275,000	11,241,452	61.5%
Other Taxes	12,133,500	12,133,500	7,343,022	60.5%
Licenses & Permits	2,674,824	3,400,277	3,192,977	93.9%
Intergovernmental	463,000	800,948	630,792	78.8%
Charges for Services	11,756,141	12,214,803	9,566,748	78.3%
Use of Money & Property	3,157,862	3,167,861	2,344,168	74.0%
Fines & Forfeitures	662,050	662,050	391,287	59.1%
Miscellaneous	70,197	97,197	190,404	195.9%
Total Revenues	\$ 97,547,574	\$ 99,181,636	\$ 63,415,276	63.9%
Expenditures:				
Personnel Services (1) (2)	\$ 19,906,849	\$ 19,930,362	\$ 16,004,489	80.3%
Contractual Services (1)	65,697,628	66,270,151	46,954,129	70.9%
Material & Supplies	3,628,015	5,673,949	2,323,632	41.0%
Fixed Charges	5,739,869	6,174,349	4,201,202	68.0%
Fixed Assets	120,000	366,678	70,338	19.2%
Total Expenditures	\$ 95,092,361	\$ 98,415,489	\$ 69,553,789	70.7%
<i>Excess (Deficiency) of Revenues Over (Under) Expenditures</i>	\$ 2,455,213	\$ 766,147	\$ (6,138,513)	
Transfers:				
Transfers In	\$ 3,259,850	\$ 5,124,388	\$ 2,444,843	47.7%
Transfers Out	5,587,113	8,499,444	7,112,662	83.7%
Net Transfers	\$ (2,327,263)	\$ (3,375,056)	\$ (4,667,819)	
Total Revenues & Transfers In	\$ 100,807,424	\$ 104,306,024	\$ 65,860,119	63.1%
Total Expenditures & Transfers Out	100,679,474	106,914,933	76,666,451	71.7%
Net Change of Fund Balance	\$ 127,950	\$ (2,608,909)	\$ (10,806,333)	

(1) Adjusted to reflect the impact of the Police and Fire Departments vacancy factors on Contractual Services.

(2) Actuals includes personnel expenditures which will be transferred to grant funds in the fourth quarter.

General Fund Operating Revenues

The General Fund is comprised of several revenue types. However, the main sources include property tax, utility users tax, and sales tax. Each of these is affected by different economic activity cycles and pressures.

Table 3. General Fund Operating Revenues

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/2018 (unaudited)	% of Amended Budget
Revenues:				
Taxes:				
Property Tax	\$ 13,930,000	\$ 13,930,000	\$ 8,293,700	59.5%
Property Tax in-lieu	18,300,000	18,300,000	9,203,129	50.3%
Utility Users Tax	16,200,000	16,200,000	11,017,597	68.0%
Sales Tax	18,200,000	18,275,000	11,241,452	61.5%
Other Taxes	12,133,500	12,133,500	7,343,022	60.5%
Licenses & Permits	2,674,824	3,400,277	3,192,977	93.9%
Intergovernmental	463,000	800,948	630,792	78.8%
Charges for Services	11,756,141	12,214,803	9,566,748	78.3%
Use of Money & Property	3,157,862	3,167,861	2,344,168	74.0%
Fines & Forfeitures	662,050	662,050	391,287	59.1%
Miscellaneous	70,197	97,197	190,404	195.9%
Total Revenues	\$ 97,547,574	\$ 99,181,636	\$ 63,415,276	63.9%

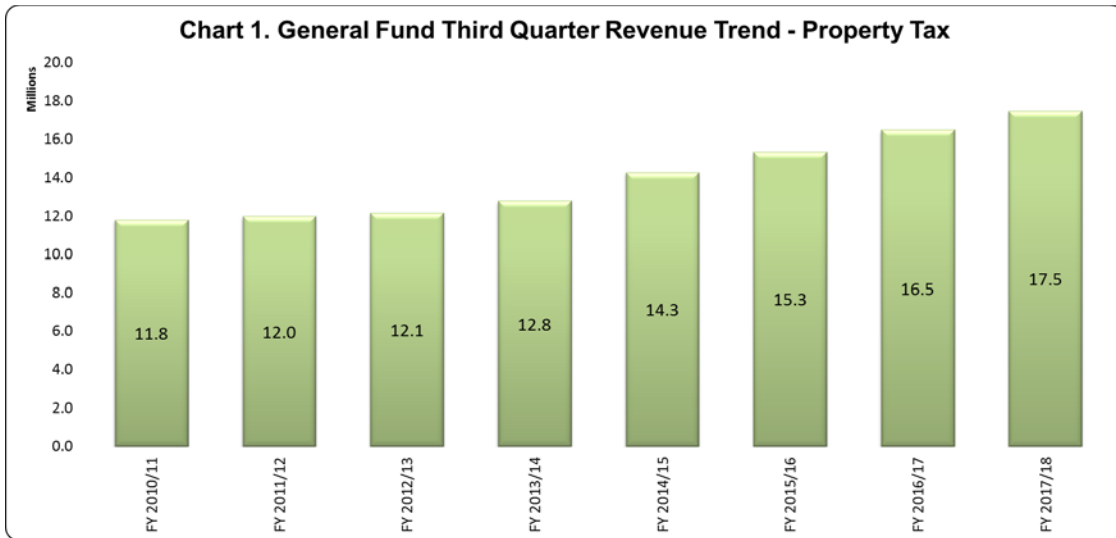
Property Taxes/Property Taxes In-Lieu

Property taxes were budgeted to increase by 6% from the FY 2016/17 Amended Budget. The annual schedule of property tax payments from the County of Riverside will provide payments to the City based on the following estimated schedule:

Secured Property Tax Payment Dates

Settlement 1	January
Settlement 2	May
Settlement 3	August
Teeter Settlement	October

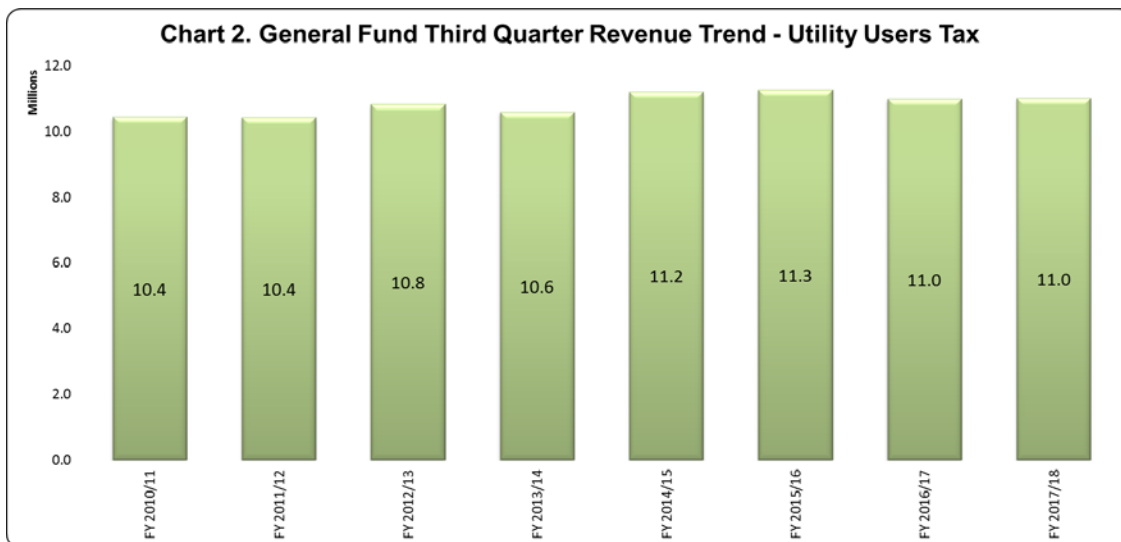
Based on historical averages of actual receipts, the City is estimated to receive 55% of the budgeted property tax revenue through Third Quarter. The City has currently received 54% through third quarter. Property taxes will continue to be monitored as property valuations may adjust through the year based on property sales and assessment appeals filed with the County.



Utility Users Tax

Utility Users taxes were budgeted to remain flat from the FY 2016/17 Amended Budget. This projection is primarily due to competitive forces within the communications markets. Both the wireless and wired markets experienced downturns year over year. Based on our discussions with utility tax experts, there are a couple of causes for this trend. First is competition and bundling practices within the market as more small players continue to join the market. Second is the migration of customers from contract plans to prepaid plans.

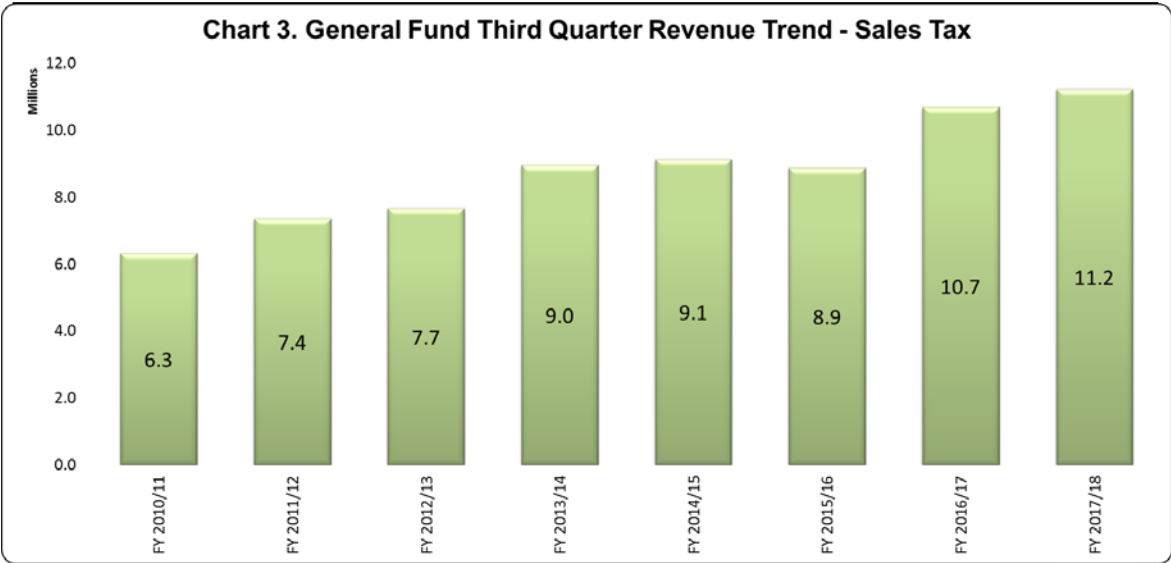
Based on historical averages of actual receipts, the City is estimated to receive 68% of the budgeted utility users tax revenue through third quarter. The City has currently received 68% through third quarter.



Sales Taxes

Due to the receipt of one-time taxes in the amount of \$2.287M related to the ending of the States “Triple Flip” in FY 2016/17, the FY 2017/18 sales tax budget was decreased by 7%. Sales tax receipts will need to be continually monitored through the year to determine if current trends begin to plateau or begin to decrease.

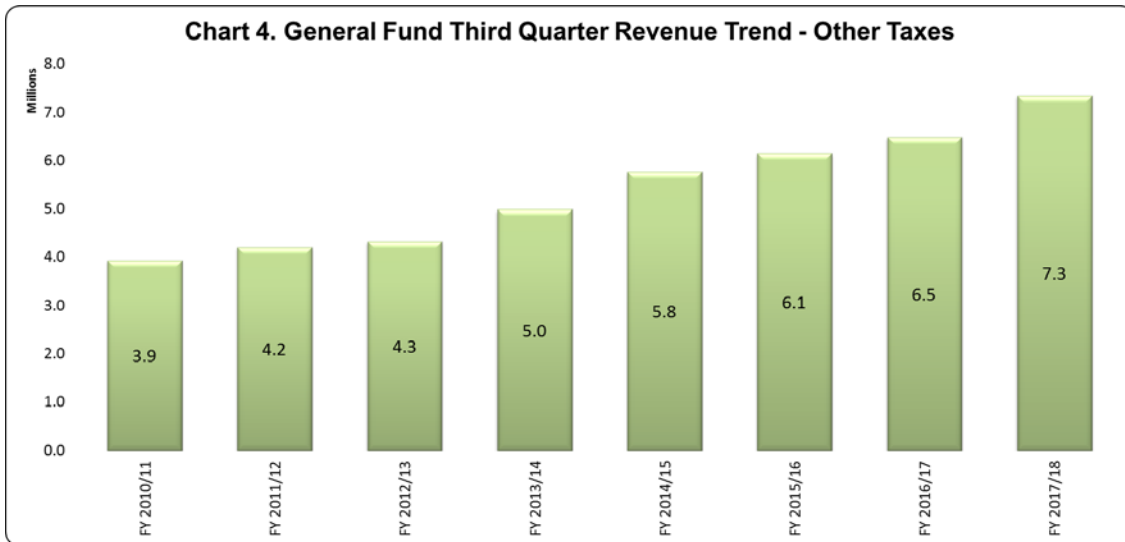
Based on historical averages of actual receipts, the City is estimated to receive 56% of the budgeted sales tax revenue through third quarter. The City has currently received 62% through third quarter.



Other Taxes

Other taxes are primarily composed of Business Gross Receipts, Transient Occupancy Tax, Documentary Transfer Tax, and Franchise Fees. Collectively, other taxes were budgeted to increase 24% from the FY 2016/17 Amended Budget.

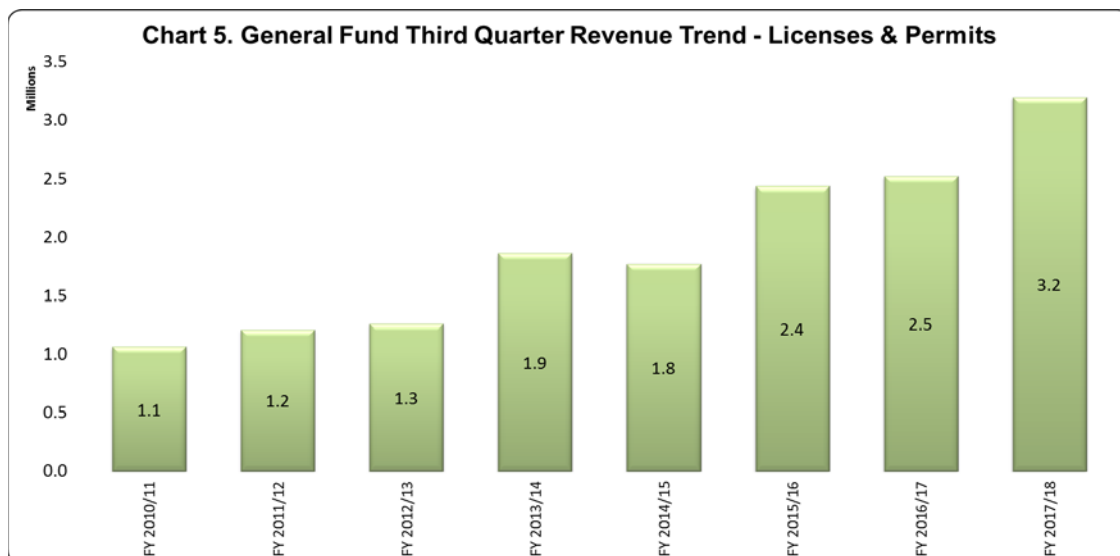
Based on historical averages of actual receipts, the City is estimated to receive 62% of the budgeted Other Taxes revenue through third quarter. The City has currently received 61% through third quarter.



Licenses & Permits

Licenses & Permits are primarily composed of Business and Animal Licenses, along with Building, Electrical, Mechanical, Plumbing and other permits. Collectively, Licenses & Permits were budgeted to increase by 25% from the FY 2016/17 Amended Budget.

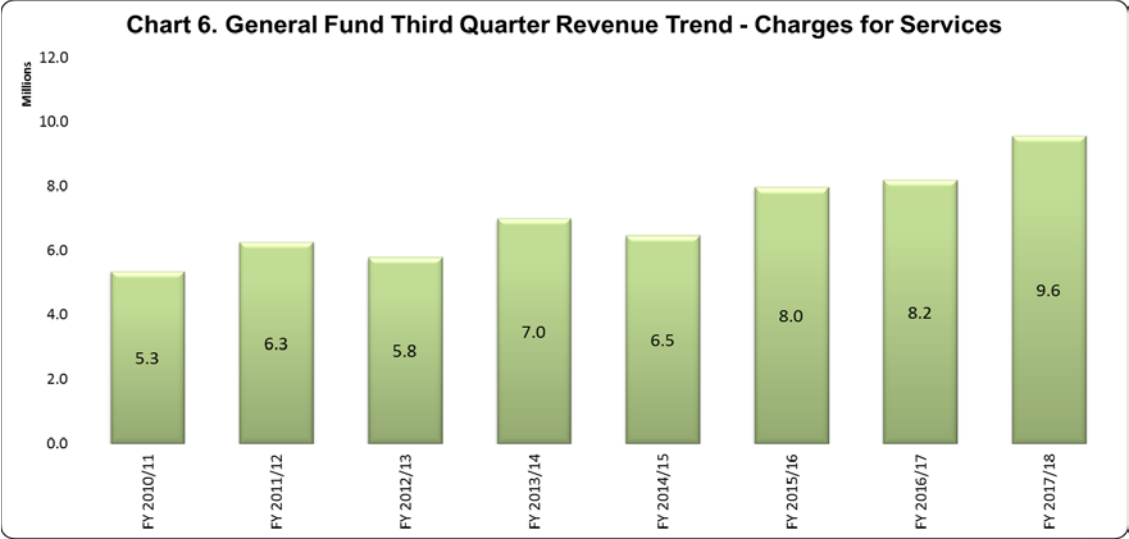
Based on historical averages of actual receipts, the City is estimated to receive 91% of the budgeted Licenses & Permits revenue through third quarter. The City has currently received 94% through third quarter. The higher growth rate is related primarily to the recent building permit activities.



Charges for Services

Charges for Services are primarily composed of Plan Check Fees, Inspection Fees, Administrative Charges to other funds, and Parking Control Fines. Collectively, Charges for Services were budgeted to increase 7% from the FY 2016/17 Amended Budget.

Based on historical averages of actual receipts, the City is estimated to receive 74% of the budgeted Charges for Services revenue through third quarter. The City has currently received 78% through third quarter.



Use of Money and Property

Investment income continues to remain low due to extremely low rates of return for fixed income investments. The investments managed by Chandler Asset Management achieved a Yield to Maturity (YTM) for March 2018 of 1.82%. This compares to a YTM in March 2017 of 1.59%. The investments managed by Insight Investments achieved a Yield to Maturity (YTM) for March 2018 of 1.57%. This compares to a YTM in March 2017 of 1.17%. In addition, the City maintained funds in the State Local Agency Investment Fund Pool (LAIF) with a YTM of 1.52%. This is a very low rate of return compared to historical experience, but is indicative of how investment income is performing everywhere, which is the reason the City utilizes the active management approach.

General Fund Expenditures

Expenditures are being spent in-line with prior year expenditures. Each Department's activities will be monitored throughout the year as they may be impacted by different operational activities and project timelines.

Table 4. General Fund Expenditures

Department	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/18 (unaudited)	% of Amended Budget
City Council	\$ 995,390	\$ 1,057,545	\$ 690,705	65.3%
City Clerk	575,432	592,202	418,021	70.6%
City Manager	5,856,908	5,970,065	4,173,484	69.9%
City Attorney	881,672	893,000	574,921	64.4%
Community Development	8,897,511	9,003,245	6,378,649	70.8%
Economic Development	1,752,456	1,828,956	1,237,192	67.6%
Financial & Management Services	4,207,263	4,507,745	2,904,233	64.4%
Human Resources	1,051,088	1,134,138	859,123	75.8%
Public Works	8,409,115	10,670,684	5,406,083	50.7%
Non-Departmental	6,085,510	8,997,841	8,999,991	100.0%
Non-Public Safety Subtotal	\$ 38,712,345	\$ 44,655,421	\$ 31,642,401	70.9%
Public Safety				
Police	\$ 41,914,996	\$ 42,257,513	\$ 29,829,056	70.6%
Fire	20,052,133	20,001,999	15,194,994	76.0%
Public Safety Subtotal	\$ 61,967,129	\$ 62,259,512	\$ 45,024,050	72.3%
Total	\$ 100,679,474	\$ 106,914,933	\$ 76,666,451	

OTHER KEY FUNDS

The following summaries describe other major funds in the City.

Moreno Valley Community Services District

The Moreno Valley Community Services District (CSD) was formed by the voters in 1984 to collect fees and certain taxes to provide an array of services including parks, recreation and community services, streetlights, landscaping and ongoing maintenance. The CSD provides these services through separate “zones” that define the services that are provided.

For certain zones, the primary revenue source used to provide services to properties is parcel fees or taxes levied on properties via their annual tax bill. Proposition 218, passed by California voters in November 1996, and has posed a serious challenge to managing the future operation of the CSD zones. Prop. 218 requires any revenue increase to be addressed through a voting process by affected property owners. For a period following the initial implementation of Prop. 218, the CSD was successful in receiving approval for some new or increased revenues. There were also revenue increases due to the growth of developed parcels within the zones. However, due to cost increases that exceed any offsetting increases in the revenues over the

past years, and the recent economic downturn slowing new parcel growth, property owners have been resistant to efforts to fully fund service levels.

Table 5. CSD Operations

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/18 (unaudited)	% of Amended Budget
Revenues:				
Taxes:				
Property Tax	\$ 4,510,094	\$ 4,510,094	\$ 2,831,276	62.8%
Other Taxes	6,548,241	6,548,031	3,419,110	52.2%
Charges for Services	5,956,700	5,857,452	3,298,897	56.3%
Use of Money & Property	812,701	833,951	711,588	85.3%
Fines & Forfeitures	50,000	50,000	26,966	53.9%
Miscellaneous	13,500	214,700	213,137	99.3%
Transfers In	2,223,064	2,253,064	1,707,298	75.8%
Total Revenues	\$ 20,114,300	\$ 20,267,292	\$ 12,208,272	60.2%
Expenditures:				
Library Services Fund (5010)	\$ 2,332,043	\$ 2,369,416	\$ 1,652,380	69.7%
Zone A Parks Fund (5011)	9,387,656	11,015,988	8,048,840	73.1%
LMD 2014-01 Residential Street Lighting Fund (5012)	1,524,949	1,534,724	1,081,621	70.5%
Zone C Arterial Street Lighting Fund (5110)	865,014	875,014	559,622	64.0%
Zone D Standard Landscaping Fund (5111)	1,126,769	1,126,769	580,964	51.6%
Zone E Extensive Landscaping Fund (5013)	321,318	321,318	170,275	53.0%
5014 LMD 2014-02	2,358,181	2,428,161	1,425,910	58.7%
Zone M Median Fund (5112)	259,652	303,652	123,477	40.7%
CFD No. 1 (5113)	1,331,234	1,331,234	885,863	66.5%
Zone S (5114)	66,470	66,470	42,141	63.4%
5211 Zone A Parks - Restricted Assets	111,000	111,000	-	0%
Total Expenditures	\$ 19,684,286	\$ 21,483,746	\$ 14,571,092	67.8%
Net Change or Adopted Use of Fund Balance	\$ 430,014	\$ (1,216,454)	\$ (2,362,820)	

Community Services District Zone A – Parks & Community Services

The largest Zone within the CSD is Zone A. It accounts for the administration and maintenance of the Parks & Community Services facilities and programs. Funding sources for these services come from a combination of property taxes, fees for service and smaller amounts from other City funds.

Table 6. CSD Zone A Operations

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/18 (unaudited)	% of Amended Budget
Revenues:				
Taxes:				
Property Tax	\$ 2,342,000	\$ 2,342,000	\$ 1,452,457	62.0%
Other Taxes	4,930,000	4,930,000	2,614,063	53.0%
Charges for Services	1,173,400	1,226,150	867,079	70.7%
Use of Money & Property	751,601	772,851	569,873	73.7%
Miscellaneous	11,500	38,200	36,578	95.8%
Transfers In	524,084	524,084	393,066	75.0%
Total Revenues	\$ 9,732,585	\$ 9,833,285	\$ 5,933,116	60.3%
Expenditures:				
35010 Parks & Comm Svcs - Admin	\$ 466,184	\$ 466,184	\$ 336,818	72.2%
35210 Park Maintenance - General	3,434,065	3,419,065	2,178,381	63.7%
35211 Contract Park Maintenance	494,864	494,864	275,476	55.7%
35212 Park Ranger Program	356,334	356,334	257,809	72.4%
35213 Golf Course Program	384,127	384,127	268,647	69.9%
35214 Parks Projects	206,841	206,841	146,373	70.8%
35310 Senior Program	558,227	562,227	391,924	69.7%
35311 Community Services	197,402	201,902	165,585	82.0%
35312 Community Events	98,937	98,937	66,557	67.3%
35313 Conf & Rec Cntr	564,452	565,452	410,442	72.6%
35314 Conf & Rec Cntr - Banquet	358,141	357,141	246,998	69.2%
35315 Recreation Programs	1,438,645	1,446,145	1,032,224	71.4%
35317 July 4th Celebration	131,825	131,825	64,762	49.1%
35318 Sports Programs	626,829	625,829	445,780	71.2%
35319 Towngate Community Center	70,783	70,783	46,478	65.7%
95011 Non-Dept Zone A Parks	-	1,628,332	1,714,588	105.3%
Total Expenditures	\$ 9,387,656	\$ 11,015,988	\$ 8,048,840	73.1%
Net Change or Adopted Use of Fund Balance	\$ 344,929	\$ (1,182,703)	\$ (2,115,724)	

Electric Utility

The Moreno Valley Utility (MVU) manages the operation, maintenance and business planning of the City's electric utility. MVU's basic purpose is to purchase and distribute electricity to customers in newly developed areas of the City. The City began serving new customers in February 2004, and now serves 6,390 customers. As it reaches fiscal and operational maturity, MVU will continue to be a key component of the City's economic development strategy. The City Council has established special tiered rates for electric utility customers based upon factors such as the number of jobs created.

The main revenue source for this fund is derived from charges for services. The customer base includes residential, commercial and industrial customers. The growth in customer base will continue to provide for the ability to create rate stabilization and replacement reserve funding.

Table 7. MVU Operations

	FY 2017/18 Adopted Budget	FY 2017/18 Amended Budget	Actuals as of 03/31/2018 (unaudited)	% of Amended Budget
Revenues:				
Charges for Services	\$ 30,585,700	\$ 31,723,400	\$ 24,028,816	75.7%
Use of Money & Property	155,500	155,500	174,348	112.1%
Miscellaneous	141,500	141,500	208,898	147.6%
Total Revenues	\$ 30,882,700	\$ 32,020,400	\$ 24,412,062	76.2%
Expenditures:				
45510 Electric Utility - General	\$ 21,511,326	\$ 24,342,948	\$ 17,358,016	71.3%
45511 Public Purpose Program	1,920,039	1,920,039	397,283	20.7%
80005 CIP - Electric Utility	7,191,700	17,584,921	7,475,894	42.5%
96010 Non-Dept Electric	300,000	300,000	310,663	103.6%
96030 Non-Dept 2005 Lease Revenue Bonds	1,430,000	1,430,000	552,090	38.6%
96021 Non-Dept 2016 Tax LRB of 07 Tax	879,700	879,700	441,775	50.2%
96031 Non-Dept 2013 Refunding 05 LRB	177,500	44,500	156,623	352.0%
96032 Non-Dept 2014 Refunding 2005 LRB	119,300	119,300	59,889	50.2%
96040 Non-Dept 2015 Taxable LRB	664,000	464,000	434,847	93.7%
Total Expenditures	\$ 34,193,565	\$ 47,085,408	\$ 27,187,079	57.7%
Net Change or Adopted Use of Fund Balance	\$ (3,310,865)	\$ (15,065,008)	\$ (2,775,017)	

MVU's revenues and expenses will fluctuate annually based on energy demands.

SUMMARY

The City of Moreno Valley is experiencing certain levels of growth and continues to maintain a balanced Budget without the use of reserves.

Although the City has experienced positive results in some areas through FY 2016/17 and through the Third Quarter of FY 2017/18, the City should remain cautiously optimistic as we proceed through the fiscal year.

As positive fund balances begin to grow, we will bring back to the City Council for discussion options to address the other challenges and unfunded liabilities.

RESOLUTION NO. 2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2017/18 AND FISCAL YEAR 2018/19

WHEREAS, the City Council approved the Operating and Capital Budgets for the City for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the City Council approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the Third Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the City Council proposed amendments to the Operating and Capital Budgets for the City for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the City Council, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the City; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of City services during periods of operational deficits; and

WHEREAS, the City Council has made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the City Council to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibit A to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the City Council, are hereby approved and adopted as the annual Operating and Capital Budgets of the City of Moreno Valley for Fiscal Year 2017/18 and Fiscal Year 2018/19.

2. The Proposed Amendments to City Position Summary included within the staff report and contained in the City Position Summary attached as Attachment 6 and on file in the Office of the City Clerk, and as may have been amended by the City Council, is hereby adopted as part of the Approved City Position Summary of the City of Moreno Valley for Fiscal Year 2017/18 and Fiscal Year 2018/19.
3. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal years.
4. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 15th day of May, 2018.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2018-xx was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 15th day of May, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

**CITY OF MORENO VALLEY
GENERAL FUND
FY 2017/18 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2017/18 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
Community Development	1010	Foreclosure Registration Fees	1010-20-26-20110-525080		\$ 150,000	\$ 37,000	\$ 187,000	Adjusting expenditure and revenue budgets to align with projected fee transactions.
Community Development	1010	Document Archive Fees	1010-20-28-20310-525060		30,000	84,807	114,807	Adjusting budgets to align with projected revenue.
Financial & Management Services	1010	Revenue Close to Bal Sheet - Use of M&P-Int Income	1010-99-99-91010-469999		(763,000)	(2,860,044)	(3,623,044)	
Financial & Management Services	1010	Transfers in - from NEIGHBORHOOD STABILIZATION PRG	1010-99-99-91010-802507		-	2,860,044	2,860,044	Balance sheet adjustment to record land held by the General Fund.
Financial & Management Services	1010	Interest Income - Other	1010-99-99-91010-460200		565,000	143,953	708,953	
Financial & Management Services	1010	Motor Veh-in-Lieu Fees	1010-99-99-91010-480000		90,000	18,830	108,830	Increasing budget to match projections.
Financial & Management Services	1010	Franchise In Lieu Fees	1010-99-99-91010-500020		305,000	128,537	433,537	
Public Works	1010	Engineering Plan Check Fees	1010-70-29-20410-540040		1,150,000	50,000	1,200,000	Budgeting for the increase in development, inspection and Plan Check services. Increasing Professional Services to bring expenses in line with projected revenues.
Public Works	1010	Transportation Plan Check Fees	1010-70-76-45110-540050		50,000	63,214	113,214	Increasing budget to match projected actuals.
REVENUE TOTAL					\$ 1,577,000	\$ 526,341	\$ 2,103,341	
City Manager	1010	Admin Chrg - Fleet Ops	1010-16-15-16010-692050		\$ -	\$ 1,820	\$ 1,820	Allocating fleet expenses.
City Manager	1010	Dues & Subscriptions	1010-16-15-16010-625030		27,500	25,000	52,500	Additional budget requested to cover Western Riverside Council of Governments Annual Dues.
Community Development	1010	Professional Svcs - Other	1010-20-26-20110-620299		120,000	30,000	150,000	Adjusting expenditure and revenue budgets to align with projected fee transactions.
Financial & Management Services	1010	Transfers to COMPENSATED ABSENCES	1010-99-99-91010-907610		-	680,000	680,000	
Financial & Management Services	1010	Transfers to LMD 2014-01	1010-99-99-91010-905012		500,000	(500,000)	-	Budgeting for the funding of the accrued leave liability.
Financial & Management Services	1010	Transfers to ZONE "C" ART LGHT FUND	1010-99-99-91010-905110		325,000	(180,000)	145,000	
Financial & Management Services	1010	Professional Svcs - Other	1010-30-37-25210-620299		301,700	15,000	316,700	Budgeting for Cashier and CivicPay online payment platform update.
Fire	1010	Vacancy Factor	1010-40-45-30110-680414		(880,228)	400,000	(480,228)	Reviewing Fire's total budget, it is anticipated that \$400,000 will be needed for overhead fees and one-time incidentals.
Human Resources	1010	Professional Svcs - Other	1010-18-21-18020-620299		60,000	45,000	105,000	Adjusting professional services budget due to increased costs related to employee hiring and other services.
Human Resources	1010	Professional Svcs - Legal Svcs	1010-18-21-18020-620230		100,000	25,000	125,000	Allocating budget for legal services needed to process pending claims.
Human Resources	1010	Training & Travel - EE Ed Reimb	1010-18-21-18020-620530		20,000	18,000	38,000	Allocating budget for Tuition Reimbursement as negotiated in the Memorandum of Understanding(s).
Public Works	1010	Professional Svcs - Other	1010-70-76-45110-620299		27,338	40,000	67,338	Funding for consulting services such as grant preparation and a road safety audit.
Public Works	1010	Professional Svcs - Other	1010-70-29-20410-620299		175,000	50,000	225,000	Budgeting for the increase in development and the required inspection and Plan Check services to meet the demand. Increasing Professional Services to bring expenses in line with projected revenues.
EXPENSES TOTAL					\$ 776,310	\$ 649,820	\$ 1,426,130	

**CITY OF MORENO VALLEY
NON - GENERAL FUND
FY 2017/18 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2017/18 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
City Manager	7410	Administrative Charges	7410-99-99-97410-585020		\$ 2,059,339	\$ 1,820	\$ 2,061,159	Allocating fleet expenses.
Economic Development	2300	Other Grant-Operating Revenue	2300-22-25-72202-489000		-	100,000	100,000	Allocating budget for the Mayor's Challenge grant award/program.
Financial & Management Services	7610	Transfers in - from GENERAL FUND	7610-99-99-97610-801010		-	680,000	680,000	
Financial & Management Services	5012	Transfers in - from GENERAL FUND	5012-99-99-95012-801010		500,000	(500,000)	-	Budgeting for the funding of the accrued leave liability.
Financial & Management Services	5110	Transfers in - from GENERAL FUND	5110-99-99-95110-801010		325,000	(180,000)	145,000	
Financial & Management Services	2506	Fed Grant-Operating Revenue	2506-99-99-92506-485000		527,298	629,865	1,157,163	Allocating budget for the prior approved acquisition and rehabilitation of a 4-unit multifamily rental building.
Financial & Management Services	4851	Transfers in - bet categ SUCCESSOR AGENCY ADMIN	4851-99-99-94851-814800		2,246,000	(1,003,148)	1,242,852	
Financial & Management Services	4852	Transfers in - bet categ SUCCESSOR AGENCY ADMIN	4852-99-99-94852-814800		-	1,003,148	1,003,148	Transfer true-up.
Parks & Community Services	5011	Donations	5011-50-58-35310-580200		9,200	(700)	8,500	Adjustment to account for partial year expected revenue and expenses in advertisements and sponsored events.
Parks & Community Services	5011	Donations	5011-50-58-35311-580200		15,000	(5,000)	10,000	
Parks & Community Services	3000	Transfers in - from DIF - CITY HALL	3000-99-99-93000-802909		-	5,000	5,000	Budgeting for Civic Center improvements.
Parks & Community Services	5011	Transfers in - from CELEBRATION PARK ENDOWMENT FND	5011-99-99-95011-803910		-	14,359	14,359	Appropriation of \$14,359 in available funds from the Celebration Park Endowment to help purchase a rock wall. The rock wall will be used at an annual free event in Celebration park. The remaining \$15,000 will come from existing appropriations in Zone A.
Public Works	2301	Fed Reimb - Capital	2301-99-99-92301-482020		10,788,883	(11,000)	10,777,883	Aligning budget with the recent reduction from California Transportation Commission.
Public Works	2001	RCTC - Sales Tax	2001-99-99-92001-480180		3,829,000	83,000	3,912,000	Increasing budget due to updated Riverside County Transportation Commission sales tax revenue projections.
Public Works	2901	Dev Impact Fee: Res-Single	2901-99-95-92901-506010		18,500	128,627	147,127	
Public Works	2901	Dev Impact Fee: Res-Multiple	2901-99-95-92901-506020		52,700	35,556	88,256	
Public Works	2901	Dev Impact Fee: Comm-Regional	2901-99-95-92901-506040		-	29,161	29,161	
Public Works	2901	Dev Impact Fee: Indust-General	2901-99-95-92901-506060		-	115,068	115,068	
Public Works	2902	Dev Impact Fee: Res-Single	2902-99-95-92902-506010		3,400	162,873	166,273	
Public Works	2902	Dev Impact Fee: Res-Multiple	2902-99-95-92902-506020		14,300	45,620	59,920	
Public Works	2902	Dev Impact Fee: Comm-Regional	2902-99-95-92902-506040		-	19,815	19,815	
Public Works	2903	Dev Impact Fee: Res-Single	2903-99-95-92903-506010		44,000	177,837	221,837	
Public Works	2903	Dev Impact Fee: Res-Multiple	2903-99-95-92903-506020		11,000	18,344	29,344	
Public Works	2903	Dev Impact Fee: Comm-Regional	2903-99-95-92903-506040		-	8,088	8,088	
Public Works	2903	Dev Impact Fee: Indust-General	2903-99-95-92903-506060		-	103,040	103,040	
Public Works	2904	Dev Impact Fee: Res-Single	2904-99-95-92904-506010		-	111,740	111,740	
Public Works	2904	Dev Impact Fee: Res-Multiple	2904-99-95-92904-506020		-	21,504	21,504	
Public Works	2904	Dev Impact Fee: Comm-Regional	2904-99-95-92904-506040		-	12,541	12,541	
Public Works	2904	Dev Impact Fee: Indust-General	2904-99-95-92904-506060		-	46,508	46,508	
Public Works	2905	Dev Impact Fee: Res-Multiple	2905-99-95-92905-506020		-	261,184	261,184	
Public Works	2906	Dev Impact Fee: Res-Single	2906-99-95-92906-506010		15,000	601,754	616,754	
Public Works	2907	Dev Impact Fee: Res-Single	2907-99-95-92907-506010		60,000	97,141	157,141	
Public Works	2907	Dev Impact Fee: Res-Multiple	2907-99-95-92907-506020		-	66,416	66,416	
Public Works	2908	Dev Impact Fee: Res-Single	2908-99-95-92908-506010		27,700	46,568	74,268	Adjusting Development Impact Fee budgets to align with projected revenues.
Public Works	2908	Dev Impact Fee: Res-Multiple	2908-99-95-92908-506020		24,400	6,960	31,360	
Public Works	2909	Dev Impact Fee: Res-Single	2909-99-95-92909-506010		20,800	20,130	40,930	
Public Works	2909	Dev Impact Fee: Comm-Regional	2909-99-95-92909-506040		-	1,483	1,483	
Public Works	2909	Dev Impact Fee: Indust-General	2909-99-95-92909-506060		-	18,844	18,844	
Public Works	2910	Dev Impact Fee: Res-Single	2910-99-95-92910-506010		10,700	112,091	122,791	
Public Works	2910	Dev Impact Fee: Res-Multiple	2910-99-95-92910-506020		5,300	10,940	16,240	
Public Works	2910	Dev Impact Fee: Comm-Regional	2910-99-95-92910-506040		-	4,493	4,493	
Public Works	2910	Dev Impact Fee: Indust-General	2910-99-95-92910-506060		-	57,334	57,334	
Public Works	2911	Dev Impact Fee: Res-Single	2911-99-95-92911-506010		18,800	139,872	158,672	
Public Works	2911	Dev Impact Fee: Res-Multiple	2911-99-95-92911-506020		1,800	53,192	54,992	
Public Works	2911	Dev Impact Fee: Comm-Regional	2911-99-95-92911-506040		-	18,153	18,153	
Public Works	2911	Dev Impact Fee: Indust-General	2911-99-95-92911-506060		-	42,499	42,499	
Public Works	2912	Dev Impact Fee: Res-Single	2912-99-95-92912-506010		1,800	32,573	34,373	
Public Works	2912	Dev Impact Fee: Res-Multiple	2912-99-95-92912-506020		100	4,492	4,592	
Public Works	2912	Dev Impact Fee: Comm-Regional	2912-99-95-92912-506040		-	1,258	1,258	
Public Works	2912	Dev Impact Fee: Indust-General	2912-99-95-92912-506060		1,500	14,537	16,037	
Public Works	2913	Dev Impact Fee: Res-Single	2913-99-95-92913-506010		5,500	39,106	44,606	
Public Works	2913	Dev Impact Fee: Res-Multiple	2913-99-95-92913-506020		600	18,216	18,816	
Public Works	2914	Dev Impact Fee - 2% Study Update	2914-99-95-92914-506080		40,000	20,998	60,998	
Public Works	4105	Special Taxes	4105-99-99-94105-404000		117,510	(2,290)	115,220	Balancing to actual Special Tax levy.
Public Works	4114	Special Taxes	4114-99-99-94114-404000		201,290	(11,880)	189,410	
Public Works	4105	Interest Income - Investments	4105-99-99-94105-460010		1,340	3,160	4,500	
Public Works	4106	Interest Income - Investments	4106-99-99-94106-460010		5,080	11,920	17,000	Increasing budget based on projected revenues.
Public Works	4108	Interest Income - Investments	4108-99-99-94108-460010		1,140	4,560	5,700	
Public Works	4114	Interest Income - Investments	4114-99-99-94114-460010		600	2,700	3,300	

Fund 2301 (11K) was included for ratification only and not included in this JE. Adjustment included in JE2018-25 23

**CITY OF MORENO VALLEY
NON - GENERAL FUND
FY 2017/18 Proposed Amendments continued**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2017/18 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment	
Public Works	4105	Transfers In - From SUCCESSOR AGENCY ADMIN FUND	4105-99-99-94105-804800		281,550	(3,430)	278,120	Reducing budget to match actual amount needed from Recognized Obligation Payments Schedule to satisfy Special Tax Requirement.	
Public Works	4106	Transfers In - From SUCCESSOR AGENCY ADMIN FUND	4106-99-99-94106-804800		1,190,000	(16,260)	1,173,740		
Public Works	4114	Other Misc. Revenue	4114-99-99-94114-589900		-	460,000	460,000	Allocating budget for ADP fees collected in the Community Facilities District No. 7.	
Public Works	2006	Interest Income - Investments	2006-70-79-25701-460010		6,100	12,800	18,900		
Public Works	2050	Interest Income - Investments	2050-70-79-25722-460010		700	1,600	2,300		
Public Works	5012	Interest Income - Investments	5012-70-79-25703-460010		4,000	2,000	6,000		
Public Works	5013	Interest Income - Investments	5013-70-79-25705-460010		25,200	11,700	36,900		
Public Works	5014	Interest Income - Investments	5014-70-79-25721-460010		44,900	19,600	64,500		
Public Works	5111	Interest Income - Investments	5111-70-79-25704-460010		11,900	14,700	26,600		
Public Works	5112	Interest Income - Investments	5112-70-79-25719-460010		4,600	4,500	9,100		
Public Works	5114	Interest Income - Investments	5114-70-79-25720-460010		1,000	500	1,500		
Public Works	2006	Administrative Charges	2006-70-79-25701-585020		619,500	25,000	644,500		
Public Works	5111	Other Misc. Revenue	5111-70-79-25704-589900		-	1,500	1,500	Offsetting adjustments done for fund 3414 (CFD 7).	
REVENUE TOTAL					\$ 23,194,030	\$ 4,086,280	\$ 27,280,310	Funding from Southern California Gas to repair damaged plants due to an expansion project within the landscape area.	
Economic Development	2300	Professional Svcs - Other	2300-22-25-72202-620299		\$ -	\$ 100,000	\$ 100,000	Allocating budget for the Mayor's Challenge grant award/program.	
Financial & Management Services	7220	Depreciation	7220-99-99-97220-694110		725,000	75,000	800,000	Increasing budget to align with adjusted depreciation.	
Financial & Management Services	7320	Depreciation	7320-99-99-97320-694110		360,000	7,000	367,000		
Financial & Management Services	7410	Depreciation	7410-99-99-97410-694110		3,000	7,500	10,500	Budgeting for the funding of accrued leave liability.	
Financial & Management Services	7610	Leave Payouts - Annual	7610-99-99-97610-613110		150,000	680,000	830,000		
Financial & Management Services	2506	Community Housing Dev Org(CHDO)	2506-30-36-72657-733101		79,095	629,865	708,960	Allocating budget for the prior approved acquisition and rehabilitation of a 4-unit multifamily rental building.	
Financial & Management Services	2507	Transfers to GENERAL FUND	2507-99-99-92507-901010		-	2,860,044	2,860,044	Balance sheet adjustment to record land held by the City.	
Financial & Management Services	2507	Expenditure Close to Bal	2507-99-99-92507-679010		-	(2,860,044)	(2,860,044)		
Financial & Management Services	4800	Transfers to - between cat SUCC AGCY 2007 DEBT SERVICE	4800-99-99-94800-914851		2,246,000	(1,003,148)	1,242,852	Transfer true-up.	
Financial & Management Services	4800	Transfers to - between cat SUCC AGCY 2017 REF 07 TABS	4800-99-99-94800-914852		-	1,003,148	1,003,148		
Parks & Community Services	3910	Transfers to ZONE "A" PARKS FUND	3910-99-99-93910-905011		-	14,359	14,359	Appropriation of \$14,359 in available funds from the Celebration Park Endowment to help purchase a rock wall. The rock wall will be used at an annual free event in Celebration park. The remaining \$15,000 will come from existing appropriations in Zone A.	
Parks & Community Services	5011	Mach-Equip-New - Other	5011-50-58-35315-660398		15,000	14,359	29,359	Budgeting for Civic Center improvements.	
Parks & Community Services	3000	Professional Svcs - Other	3000-50-57-80003-620299	803 0037	-	5,000	5,000		
Parks & Community Services	2909	Transfers to FACILITY CONST FUND	2909-99-95-92909-903000		-	5,000	5,000	Adjustment to account for partial year expected revenue and expenses in advertisements and sponsored events.	
Parks & Community Services	5011	Maint & Repair - Machine Equip	5011-50-58-35310-620930		100	1,500	1,600		
Parks & Community Services	5011	Dues & Subscriptions	5011-50-58-35310-625030		-	250	250		
Parks & Community Services	5011	Oper Mtrls - Recreation	5011-50-58-35310-630312		11,500	4,000	15,500		
Parks & Community Services	5011	Oper Mtrls - Furn & Equip	5011-50-58-35310-630330		7,500	3,900	11,400		
Parks & Community Services	5011	Training & Travel	5011-50-58-35311-620510		300	700	1,000		
Parks & Community Services	5011	Oper Mtrls - Recreation	5011-50-58-35312-630312		7,500	1,200	8,700		
Parks & Community Services	5011	Maint & Repair - Machine Equip	5011-50-58-35313-620930		5,400	2,000	7,400		
Parks & Community Services	5011	Oper Mtrls - Grounds	5011-50-58-35313-630316		100	900	1,000		
Parks & Community Services	5011	Training & Travel	5011-50-58-35315-620510		1,000	4,000	5,000		
Parks & Community Services	5011	Maint & Repair - Bldg & Ground	5011-50-58-35315-620910		1,200	800	2,000		
Parks & Community Services	5011	Oper Mtrls - Furn & Equip	5011-50-58-35315-630330		4,000	4,000	8,000		
Parks & Community Services	5011	Maint & Repair - Bldg & Ground	5011-50-58-35313-620910		53,700	(8,000)	45,700		Moving budget from FY 2017/18 to FY 2018/19 for the dance floor refinishing.
Public Works	2301	CIP Other	2301-70-77-80001-720199	801 0063	7,158,741	(11,000)	7,147,741		Aligning budget with the recent reduction from California Transportation Commission.
Public Works	7220	CIP Other	7220-16-39-80003-720199		592,540	(70,218)	522,322		Decreasing budget to align with projected expenditures.
Public Works	4800	Transfers to TOWNGATE IMPR SPCL TAX	4800-99-99-94800-904105		281,550	(3,430)	278,120	Reducing budget to match actual amount needed from Recognized Obligation Payments Schedule to satisfy Special Tax Requirement.	
Public Works	4800	Transfers to 2007 TOWNGATE SPCL TAX	4800-99-99-94800-904106		1,190,000	(16,260)	1,173,740		
Public Works	4105	Professional Svcs - Other	4105-99-99-94105-620299		3,200	800	4,000	Adjusting to match projected consultant costs.	
Public Works	4106	Professional Svcs - Other	4106-99-99-94106-620299		3,450	550	4,000		
Public Works	4108	Professional Svcs - Other	4108-99-99-94108-620299		13,430	(8,230)	5,200		
Public Works	4114	Professional Svcs - Other	4114-99-99-94114-620299		7,000	1,000	8,000		
Public Works	4105	Interest Expense	4105-99-99-94105-670410		104,280	(10,430)	93,850	Reducing budget to match projected interest payments.	
Public Works	4106	Interest Expense	4106-99-99-94106-670410		202,260	(24,330)	177,930		
Public Works	5013	Oper Mtrls - Fuel: Gasoline	5013-70-79-25705-630355		1,430	2,000	3,430	Allocating budget for projected fuel usage.	
Public Works	5111	Utilities - Water	5111-70-79-25704-621030		230,900	51,000	281,900	Aligning budget with the projected water usage.	
Public Works	5112	Utilities - Water	5112-70-79-25719-621030		67,900	13,100	81,000		
EXPENSES TOTAL					\$ 13,527,076	\$ 1,477,885	\$ 15,004,961		

Fund 2301 (11K) was included for ratification only and not included in this JE. Adjustment included in JE2018-25 23

**GENERAL FUND
FY 2018/19 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2018/19 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
Community Development	1010	Foreclosure Registration Fees	1010-20-26-20110-525080		\$ 150,000	\$ 37,000	\$ 187,000	Adjusting budget to align with projected revenue.
Financial & Management Services	1010	Sales Tax - General	1010-99-99-91010-402000		18,841,000	365,000	19,206,000	Adjusting budget to match projected revenue.
REVENUE TOTAL					\$ 18,991,000	\$ 402,000	\$ 19,393,000	
City Clerk	1010	Salaries-Regular	1010-12-05-12010-611110		\$ 245,454	\$ 17,000	\$ 262,454	Aligning budget with adjusted personnel costs.
City Manager	1010	Admin Chrg - Fleet Ops	1010-16-15-16010-692050		-	4,368	4,368	Allocating fleet expenses.
City Manager	1010	Dues & Subscriptions	1010-16-15-16010-625030		27,500	25,000	52,500	Additional budget requested to cover WRCOG Annual Dues.
Community Development	1010	Professional Svcs - Other	1010-20-26-20110-620299		120,000	30,000	150,000	Adjusting budget to align with offsetting revenue.
Financial & Management Services	1010	Professional Svcs - Other	1010-30-37-25210-620299		301,700	25,000	326,700	Budgeting for Cashier and CivicPay online payment platform update.
Human Resources	1010	Professional Svcs - Other	1010-18-21-18020-620299		60,000	5,000	65,000	Allocating budget for required ergonomic trainings.
Police	1010	Vacancy Factor	1010-60-65-40010-680414		(2,074,213)	400,000	(1,674,213)	Due to an increase in FY 17/18 contract rate, the FY 18/19 base cost is being adjusted.
EXPENSES TOTAL					\$ (1,319,559)	\$ 506,368	\$ (813,191)	

**NON - GENERAL FUND
FY 2018/19 Proposed Amendments**

Department	Fund	Account Description	General Ledger Account	Project	Fiscal Year 2018/19 Amended Budget	Proposed Amendment	Revised Budget	Description - Proposed Adjustment
City Manager	7410	Administrative Charges	7410-99-99-97410-585020		\$ 2,059,339	\$ 4,368	\$ 2,063,707	Allocating fleet expenses.
Public Works	2001	RCTC - Sales Tax	2001-99-99-92001-480180		3,906,000	119,000	4,025,000	Increasing budget due to updated Riverside County Transportation Commission sales tax revenue projections.
REVENUE TOTAL					\$ 5,965,339	\$ 123,368	\$ 6,088,707	
Financial & Management Services	6010	Salaries-Regular	6010-30-80-45510-611110		\$ 621,875	\$ 219,075	\$ 840,950	Request adding a Electric Utility Chief Engineer to support Moreno Valley Electric Utilities.
Financial & Management Services	7220	Depreciation	7220-99-99-97220-694110		725,000	75,000	800,000	
Financial & Management Services	7320	Depreciation	7320-99-99-97320-694110		360,000	7,000	367,000	Increasing budget to align with adjusted depreciation.
Financial & Management Services	7410	Depreciation	7410-99-99-97410-694110		3,000	10,000	13,000	
Parks & Community Services	5011	Maint & Repair - Bldg & Ground	5011-50-58-35313-620910		47,940	8,000	55,940	Moving budget from FY 2017/18 to FY 2018/19 for the dance floor refinishing.
Public Works	3302	CIP Other	3302-70-76-80008-720199	808 0029	-	270,000	270,000	Allocating Development Impact Funds for a portion of the construction phase for the Alessandro Boulevard/Grant Street traffic signal.
Public Works	5014	Maint & Repair - Improvements	5014-70-79-25721-620920	SD LMD ZN 03-MVRW	20,400	45,400	65,800	Electrical upgrades to landscape lighting.
Public Works	2050	Maint & Repair - Improvements	2050-70-79-25722-620920		1,000	1,000	2,000	Establishing budget for electrical repairs for each tax rate area.
Public Works	2050	Maint & Repair - Bldg & Ground	2050-70-79-25722-620910		7,000	9,730	16,730	Establishing budget for pump maintenance and routine maintenance for each tax rate area.
Public Works	5013	Oper Mtrls - Fuel: Gasoline	5013-70-79-25705-630355		1,410	2,000	3,410	Allocating budget for projected fuel usage.
EXPENSES TOTAL					\$ 1,787,625	\$ 647,205	\$ 2,434,830	

RESOLUTION NO. CSD 2018-XX

A RESOLUTION OF THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING THE REVISED OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2017/18 AND FISCAL YEAR 2018/19

WHEREAS, the Community Services District Board (CSD) approved the Operating and Capital Budgets for the City for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the CSD Board, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the CSD Board approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the Third Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the President and Board Members of the Moreno Valley Community Services District proposed amendments to the Operating and Capital Budgets for the District for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the District's Board of Directors, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Community Services District; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of CSD services during periods of operational deficits; and

WHEREAS, the President and Board of Directors have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Community Services District to make adequate financial plans and will ensure that District officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE MORENO VALLEY COMMUNITY SERVICES DISTRICT OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibits A to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Community Services District's Board of Directors, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Community Services District for the Fiscal Year 2017/18 and Fiscal Year 2018/19. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal years.
2. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 15th day of May, 2018.

 Mayor of the City of Moreno Valley,
 Acting in the capacity of President of the
 Moreno Valley Community Services District

ATTEST:

 City Clerk, acting in the capacity of
 Secretary of the Moreno Valley
 Community Services District

APPROVED AS TO FORM:

 City Attorney, acting in the capacity
 of General Counsel of the Moreno
 Valley Community Services District

RESOLUTION JURAT

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, Secretary of the Moreno Valley Community Services District, Moreno Valley, California do hereby certify that Resolution No. CSD 2018-XX was duly and regularly adopted by the Board of Directors of the Moreno Valley Community Services District at a regular meeting held on the 15th day of May, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Board members, Vice-President and President)

SECRETARY

(SEAL)

RESOLUTION NO. SA 2018-XX
A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY
OF MORENO VALLEY, CALIFORNIA, ADOPTING THE
REVISED OPERATING AND CAPITAL BUDGETS FOR
FISCAL YEAR 2017/18 AND FISCAL YEAR 2018/19

WHEREAS, the Mayor and City Council of the City of Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley approved the Operating and Capital Budgets for the City for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the Mayor and City Council of the City of Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley approves amendments to the budgets throughout the fiscal year and such prior amendments are reflected within the current amended budget and further ratified as part of the adoption of the Third Quarter budget amendments; and

WHEREAS, the City Manager has heretofore submitted to the Mayor and City Council of the City Moreno Valley as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley proposed amendments to the Operating and Capital Budgets for the Agency for Fiscal Year 2017/18 and Fiscal Year 2018/19, a copy of which, as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is on file in the Office of the City Clerk and is available for public inspection; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain estimates of the services, activities and projects comprising the budget, and contain expenditure requirements and the resources available to the Successor Agency; and

WHEREAS, the said proposed amendments to the Operating and Capital Budgets contain the estimates of uses of fund balance as required to stabilize the delivery of Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley services during periods of operational deficits; and

WHEREAS, the Mayor and City Council have made such revisions to the proposed amended Operating and Capital Budgets as so desired; and

WHEREAS, the amended Operating and Capital Budgets, as herein approved, will enable the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley to make adequate financial plans and will ensure that City officers can administer their respective functions in accordance with such plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The proposed amendments to the Operating and Capital Budgets, as Exhibit A to this Resolution and as on file in the Office of the City Clerk, and as may have been amended by the Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, is hereby approved and adopted as the annual Operating and Capital Budgets of the Moreno Valley Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley for Fiscal Year 2017/18 and Fiscal Year 2018/19.
2. The amounts of proposed expenditures, which include the uses of fund balance specified in the approved budget, are hereby appropriated for the various budget programs and units for said fiscal years.
3. Within fifteen (15) days after the adoption of this Resolution, the City Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three (3) public places within the City.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 15th day of May, 2018.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California do hereby certify that Resolution No. SA 2018-XX was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting held on the 15th day of May, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

SECRETARY

(SEAL)

City of Moreno Valley
FY 2017/18 - 2018/19
City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2017/18	2018/19	2018/19
	No.	No.	No.	No.	No.	Adj.	No.	Adj.	No.
Accountant I	2	2	2	1	1	-	1	-	1
Accountant II	-	-	1	1	1	-	1	-	1
Accounting Asst	3	3	3	3	3	-	3	-	3
Accounting Technician	4	3	3	2	2	-	2	-	2
Accounts Payable Supervisor	1	1	1	1	1	-	1	-	1
Administrative Asst	5	8	7	7	8	-	8	-	8
Administrative Services Dir	1	1	1	1	1	(1)	-	-	-
After School Prog Coordinator	-	-	-	-	-	-	-	-	-
After School Prog Specialist	-	-	-	-	-	-	-	-	-
After School Prog Supervisor	-	-	-	-	-	-	-	-	-
Animal Care Technician	4	4	4	5	5	-	5	-	5
Animal Care Technician Supervisor	-	-	-	-	-	1	1	-	1
Animal Control Officer	7	7	7	7	7	-	7	-	7
Animal Rescue Coordinator	-	-	-	1	1	-	1	-	1
Animal Services Asst	2	2	2	4	4	-	4	-	4
Animal Svcs Dispatcher	1	2	2	1	1	-	1	-	1
Animal Svcs Division Manager	1	1	1	1	1	-	1	-	1
Animal Svcs Field Supervisor	1	1	1	1	1	-	1	-	1
Animal Svcs License Inspector	1	1	1	1	1	-	1	-	1
Animal Svcs Office Supervisor	1	1	1	1	1	-	1	-	1
Applications & DB Admin	2	2	2	2	1	-	1	-	1
Applications Analyst	2	2	2	2	1	-	1	-	1
Assistant City Attorney	-	-	-	1	1	-	1	-	1
Assistant City Clerk	-	-	-	-	-	-	-	-	-
Assoc Environmental Engineer	1	1	1	1	1	(1)	-	-	-
Associate Engineer	5	5	5	4	4	-	4	-	4
Associate Planner	4	4	4	4	4	-	4	-	4
Asst Buyer	2	2	2	2	2	-	2	-	2
Asst City Manager	1	1	1	1	1	-	1	-	1
Asst Crossing Guard Spvr	1	1	1	1	1	-	1	-	1
Asst Network Administrator	2	2	2	2	1	-	1	-	1
Asst to the City Manager	1	1	1	-	-	-	-	-	-
Asst. Applications Analyst	-	-	-	-	-	-	-	-	-
Banquet Facility Rep	1	1	1	1	1	-	1	-	1
Budget Officer	1	-	-	-	-	-	-	-	-
Building & Neighborhood Services Div Mgr	-	1	1	-	-	-	-	-	-
Building Safety Supervisor	-	-	-	1	1	-	1	-	1
Building Div Mgr / Official	1	-	-	-	-	-	-	-	-
Building Inspector I I	4	4	4	4	4	-	4	-	4
Business License Liaison	-	-	-	1	1	-	1	-	1
Bus. Support & Neigh Prog Admin	1	-	-	-	-	-	-	-	-
Cable TV Producer	2	2	2	4	2	-	2	-	2
Capital Projects Division Manager	-	-	-	-	1	-	1	-	1
Chief Financial Officer/City Treasurer	1	1	1	1	1	-	1	-	1
Child Care Asst	5	4	4	4	4	-	4	-	4
Child Care Instructor I I	5	4	4	4	4	-	4	-	4
Child Care Program Manager	1	1	1	1	1	-	1	-	1
Child Care Site Supervisor	5	4	4	4	4	-	4	-	4
City Attorney	1	1	1	1	1	-	1	-	1
City Clerk	1	1	1	1	1	-	1	-	1
City Manager	1	1	1	1	1	-	1	-	1
Code & Neigh Svcs Division Manager	-	-	-	-	-	1	1	-	1
Code & Neigh Svcs Official	1	-	-	-	-	-	-	-	-
Code Compliance Field Sup.	-	1	1	1	1	(1)	-	-	-
Code Compliance Officer I/I I	5	6	6	6	6	-	6	-	6
Code Supervisor	-	-	-	-	-	-	-	-	-
Comm & Economic Dev Director	1	1	-	-	-	-	-	-	-
Community Dev Director	-	-	1	1	1	-	1	-	1
Community Services Coordinator	-	-	-	-	3	-	3	-	3
Community Svcs Supervisor	1	1	1	1	1	-	1	-	1
Construction Inspector	5	5	5	5	5	-	5	-	5
Crossing Guard	35	35	35	35	35	-	35	-	35

City of Moreno Valley
FY 2017/18 - 2018/19
City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13 No.	2013/14 No.	2014/15 No.	2015/16 No.	2016/17 No.	2017/18 Adj.	2017/18 No.	2018/19 Adj.	2018/19 No.
Crossing Guard Supervisor	1	1	1	1	1	-	1	-	1
Customer Service Asst	1	-	-	-	-	-	-	-	-
Dep PW Dir /Asst City Engineer	1	1	1	1	-	-	-	-	-
Deputy City Attorney I	-	-	-	-	1	-	1	-	1
Deputy City Attorney III	2	-	1	-	-	-	-	-	-
Deputy City Clerk	1	1	1	1	1	-	1	-	1
Deputy City Manager	-	-	-	-	-	-	-	-	-
Dep. Comm & Economic Dev Director	-	-	-	-	-	-	-	-	-
Development Svcs Coordinator	-	-	-	-	-	-	-	-	-
Economic Dev Director	-	-	1	1	1	-	1	-	1
Economic Dev Mgr	-	-	-	1	1	-	1	-	1
Electric Utility Chief Engineer	-	-	-	-	-	-	-	1	1
Electric Utility Division Mgr	1	1	1	1	1	-	1	-	1
Electric Utility Program Coord	1	1	1	1	1	-	1	-	1
Emerg Mgmt & Vol Svc Prog Spec	1	1	1	1	1	-	1	-	1
Emerg Mgmt & Vol Svcs Prog Mgr	1	1	1	1	1	-	1	-	1
Engineering Division Manager/Assistant City Engineer	-	1	1	1	1	-	1	-	1
Engineering Technician II	1	1	1	1	1	-	1	-	1
Enterprise Systems Admin	2	2	2	2	1	-	1	-	1
Environmental Analyst	1	1	1	1	1	(1)	-	-	-
Equipment Operator	4	4	4	4	4	-	4	-	4
Exec Asst to Mayor / City Council	1	1	1	1	1	-	1	-	1
Exec. Assistant to the City Manager	-	-	-	-	-	-	-	-	-
Executive Asst I	9	9	9	9	9	-	9	-	9
Executive Asst II	1	1	1	1	1	-	1	-	1
Facilities Maint Mechanic	1	1	1	1	1	-	1	-	1
Facilities Maint Worker	3	3	2	3	3	-	3	-	3
Facilities Maintenance Spvr	-	-	-	-	1	-	1	-	1
Financial Analyst	-	-	-	1	1	(1)	-	-	-
Financial Operations Div Mgr	1	1	1	1	1	-	1	-	1
Financial Resources Div Mgr	-	1	1	1	1	-	1	-	1
Fire Inspector I	-	2	2	-	-	-	-	-	-
Fire Inspector II	2	2	1	-	-	-	-	-	-
Fire Marshall	1	1	-	-	-	-	-	-	-
Fire Safety Specialist	1	2	1	-	-	-	-	-	-
Fleet Supervisor	-	-	-	1	1	-	1	-	1
GIS Administrator	2	2	-	-	-	-	-	-	-
GIS Specialist	2	2	2	2	1	-	1	-	1
GIS Technician	-	-	2	2	1	-	1	-	1
Housing Program Coordinator	1	1	1	-	-	-	-	-	-
Housing Program Specialist	3	-	-	-	-	-	-	-	-
Human Resources Analyst	1	1	1	1	1	-	1	-	1
Human Resources Director	-	-	-	-	-	1	1	-	1
Human Resources Technician	-	-	-	-	-	-	-	-	-
Info Technology Technician	4	4	4	4	2	-	2	-	2
Landscape Development Coord	-	-	-	-	-	-	-	-	-
Landscape Irrigation Tech	1	1	1	1	1	(1)	-	-	-
Landscape Svcs Inspector	3	2	2	2	2	-	2	-	2
Landscape Svcs Supervisor	-	-	1	1	1	-	1	-	1
Lead Animal Care Technician	1	1	1	1	1	(1)	-	-	-
Lead Facilities Maint Worker	-	-	1	1	1	-	1	-	1
Lead Maintenance Worker	3	3	3	4	4	-	4	-	4
Lead Parks Maint Worker	5	5	5	6	6	-	6	-	6
Lead Traffic Sign/Marking Tech	2	2	2	2	2	-	2	-	2
Lead Vehicle / Equip Tech	1	1	1	-	-	-	-	-	-
Legal Secretary	1	1	1	-	-	-	-	-	-
Lib Serv Div Mgr	1	-	-	-	-	-	-	-	-
Librarian	4	-	-	-	-	-	-	-	-
Library Asst	13	-	-	-	-	-	-	-	-
Library Circulation Supervisor	1	-	-	-	-	-	-	-	-
Maint & Operations Div Mgr	1	1	1	1	1	-	1	-	1
Maintenance Worker I	-	7	-	-	-	-	-	-	-

City of Moreno Valley
FY 2017/18 - 2018/19
City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2017/18	2018/19	2018/19
	No.	No.	No.	No.	No.	Adj.	No.	Adj.	No.
Maintenance Worker II	1	1	-	-	-	-	-	-	-
Maintenance Worker I/II	12	12	18	18	18	-	18	-	18
Management Aide	-	-	1	2	2	(1)	1	-	1
Management Analyst	14	12	11	11	9	4	13	1	14
Management Asst	3	4	5	4	4	1	5	-	5
Media & Communications Division Manager	-	-	-	-	-	1	1	-	1
Media & Production Supervisor	1	1	1	2	1	(1)	-	-	-
Network Administrator	2	2	2	2	1	-	1	-	1
Office Asst	1	1	-	-	-	-	-	-	-
Paralegal	-	-	-	1	1	-	1	-	1
Park Ranger	3	3	3	3	3	-	3	-	3
Parking Control Officer	2	2	2	2	2	-	2	-	2
Parks & Community Services Deputy Director	-	-	-	-	-	1	1	-	1
Parks & Community Services Director	1	1	1	1	1	-	1	-	1
Parks & Community Services Division Manager	1	1	1	1	1	(1)	-	-	-
Parks Maintenance Division Manager	-	-	-	-	-	-	-	-	-
Parks Maint Supervisor	2	2	2	2	2	-	2	-	2
Parks Maint Worker	13	13	13	12	12	-	12	-	12
Parks Projects Coordinator	1	1	1	1	1	-	1	-	1
Payroll Supervisor	1	1	1	1	1	-	1	-	1
Permit Technician	6	5	5	5	5	-	5	-	5
Planning Commissioner	7	7	7	7	7	-	7	-	7
Planning Div Mgr / Official	1	1	1	1	1	-	1	-	1
Principal Accountant	1	1	1	1	1	-	1	-	1
Public Information/Intergovernmental Relations Officer	-	-	-	1	1	-	1	-	1
Public Safety Contract Administrator	-	-	-	-	-	1	1	-	1
Purch & Facilities Div Mgr	1	1	1	1	1	-	1	-	1
PW Director / City Engineer	1	1	1	1	1	-	1	-	1
Recreation Program Coord	1	1	1	2	-	-	-	-	-
Recreation Program Leader	7	7	7	7	7	-	7	-	7
Recreation Supervisor	1	1	1	-	-	-	-	-	-
Recycling Specialist	-	1	1	2	1	-	1	-	1
Resource Analyst	-	-	-	-	-	-	-	-	-
Risk Division Manager	-	-	-	-	-	-	-	-	-
Security Guard	2	2	2	2	2	-	2	-	2
Spec Dist Budg & Accting Spvr	-	-	-	-	-	-	-	-	-
Spec Districts Div Mgr	1	1	1	1	1	-	1	-	1
Special Districts Prog Mgr	1	1	1	-	-	-	-	-	-
Sr Accountant	1	1	1	2	2	1	3	-	3
Sr Administrative Asst	16	14	17	17	17	-	17	-	17
Sr Applications Analyst	-	-	2	2	1	-	1	-	1
Sr Citizens Center Coord	1	1	1	1	-	-	-	-	-
Sr Code Compliance Officer	-	-	-	-	-	2	2	-	2
Sr Customer Service Asst	3	3	3	3	3	-	3	-	3
Sr Deputy Clerk	-	-	-	-	-	-	-	-	-
Sr Electrical Engineer	1	1	1	1	1	-	1	-	1
Sr Engineer, P.E.	9	9	9	7	6	(1)	5	-	5
Sr Engineering Technician	1	1	1	1	1	-	1	-	1
Sr Equipment Operator	1	1	1	1	1	-	1	-	1
Sr Financial Analyst	2	2	1	-	-	-	-	-	-
Sr GIS Analyst	2	2	2	2	1	-	1	-	1
Sr Graphics Designer	1	1	1	2	1	-	1	-	1
Sr Human Resources Analyst	1	1	1	1	1	-	1	-	1
Sr IT Technician	-	-	-	-	-	-	-	-	-
Sr Landscape Svcs Inspector	1	1	-	-	-	-	-	-	-
Sr Management Analyst	2	2	3	4	5	(1)	4	-	4
Sr Office Asst	5	4	3	3	3	(1)	2	-	2
Sr Park Ranger	-	-	-	-	-	-	-	-	-
Sr Parking Control Officer	1	1	1	1	1	-	1	-	1
Sr Parks Maint Technician	2	2	2	2	2	-	2	-	2
Sr Payroll Technician	1	1	1	1	1	-	1	-	1
Sr Permit Technician	2	2	2	2	2	-	2	-	2

City of Moreno Valley
 FY 2017/18 - 2018/19
 City Position Summary

Position Title	FY	FY	FY	FY	FY	FY	FY	FY	FY
	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2017/18	2018/19	2018/19
	No.	No.	No.	No.	No.	Adj.	No.	Adj.	No.
Sr Planner	2	2	2	2	2	-	2	-	2
Sr Recreation Program Leader	2	2	2	2	2	-	2	-	2
Sr Telecomm Technician	2	2	2	2	1	-	1	-	1
Sr Traffic Engineer	1	1	1	-	-	-	-	-	-
Sr Traffic Signal Technician	1	1	1	1	1	-	1	-	1
Storekeeper	1	1	1	1	1	-	1	-	1
Storm Water Prog Mgr	1	1	1	1	1	(1)	-	-	-
Strategic Initiatives Manager	-	-	-	-	-	1	1	-	1
Street Maintenance Supervisor	2	2	2	2	2	-	2	-	2
Sustainability & Intergovernmental Prog Mgr	-	1	1	-	-	-	-	-	-
Technology Services Div Mgr	2	2	2	2	1	(1)	-	-	-
Telecomm Engineer / Admin	2	2	2	2	1	-	1	-	1
Telecomm Technician	2	2	2	2	1	-	1	-	1
Traffic Operations Supervisor	1	1	1	1	1	-	1	-	1
Traffic Sign / Marking Tech I	1	1	1	1	1	-	1	-	1
Traffic Sign/Marking Tech I I	2	2	2	2	2	-	2	-	2
Traffic Signal Technician	2	2	2	2	2	-	2	-	2
Trans Div Mgr / City Traf Engr	1	1	1	1	1	-	1	-	1
Treasury Operations Div Mgr	1	1	1	1	1	-	1	-	1
Tree Trimmer	1	1	1	-	-	-	-	-	-
Vehicle / Equipment Technician	2	3	3	3	3	-	3	-	3
Total	391	374	375	375	356	-	356	2	358

CLASS SPECIFICATION
Electric Utility Chief Engineer

GENERAL PURPOSE

Under general direction of the Electric Utility Division Manager, plans, assigns, and supervises the activities of the engineering function of the City's Electric Utility Division. Performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

This single-incumbent class is responsible for planning and supervising the activities of the engineering function within the Electric Utility Division.

The Chief Engineer is distinguished from Senior Engineer, P.E. in that the incumbent in the former class is responsible for managing and directing the engineering functions within the Electric Utility Division.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

- Assist in the development of and participation in the implementation of goals, objectives, policies, and procedures for the Electric Utility.
- Set electric utility capital project priorities and monitor progress.
- Supervise and participate in the preparation and administration of special engineering studies and reports.
- Coordinate related engineering activities with other City departments, divisions, and outside agencies.
- Manage the preparation and prioritization of multi-year Capital Improvement Programs for the electric utility.
- Select, supervise, train, and evaluate professional and technical staff.
- Manage the development of plans and estimates for design and construction and major repair of electrical systems, including underground distribution lines, street lights, substations, communications, and related facilities.

- Manage the development of professional contracts with consultants and other utility agencies; monitor the implementation of such contracts.
- Manage various engineering and other professional disciplines and functions in accordance with standard electric utility practices.
- Review and approve engineering drawings and work authorizations.
- Serve as a representative to a variety of City commissions, boards, and committees on electric utility matters.
- Direct and manage technology development and support as it relates to electric utility engineering projects.

OTHER DUTIES

1. Attends a variety of training sessions, committees, conferences and seminars as assigned.
2. May act as Electric Utility Division Manager in that individual's absence.

QUALIFICATIONS

Knowledge of:

1. Electric Utility operations and practices.
2. California General Orders 95, 165, and 174.
3. Applicable federal and state laws and regulations.
4. Modern developments, current literature, and sources of information regarding energy delivery.
5. Applicable laws and regulatory codes related to engineering, operations, and construction in the area of assignment.
6. Principles and practices of sound business communication.
7. Information technology and computer capabilities applicable to functional responsibilities.
8. Methods, techniques, and standards used in the design, construction, and operation of a variety of electric utility and communications projects.

9. Principles and practices of public administration, including budgeting, purchasing, contract administration and maintenance of public records.
10. Research methods and analysis techniques.
11. Principles and practices of effective management and supervision.
12. City human resources policies and procedures and labor contract provisions.
13. Principles and practices of electrical engineering, engineering economics and other engineering disciplines used in the electric utility and communication industries.

Ability to:

1. Plan, direct, manage, coordinate and integrate the activities of the engineering function within the Electric Utility.
2. Define complex management and fiscal issues, perform difficult analyses and research, evaluate alternatives and develop sound conclusions and recommendations.
3. Understand, interpret, explain and apply federal, state and local policy, law, regulations and court decisions applicable to areas of responsibility.
4. Present proposals and recommendations clearly, logically and persuasively in public meetings.
5. Represent the City effectively in negotiations and other dealings on a variety of difficult, complex, sensitive and confidential issues.
6. Prepare clear, concise and comprehensive correspondence, reports, studies and other written materials.
7. Exercise sound, expert independent judgment within general policy guidelines.
8. Exercise tact and diplomacy in dealing with sensitive and complex issues and situations.
9. Establish and maintain effective working relationships with all levels of City management, the City Council, other governmental officials, consultants, contractors, employees, the public, the media and others encountered in the course of work.

Education, Training and Experience:

Graduation from a four-year college or university with major coursework in electrical engineering, or a closely related field; and at least seven years of progressively responsible professional engineering experience, at least two of which were in a supervisory or program/project management capacity.

Licenses; Certificates; Special Requirements:

Current, valid certification as an Electrical Engineer issued by the California State Licensing Board for Professional Engineers.

A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit; talk or hear, both in person and by telephone; use hands to finger, handle and feel computers and standard business equipment; and reach with hands and arms. The employee is frequently required to stand and walk.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve complex problems; use math/mathematical reasoning; perform highly detailed work under changing, intensive deadlines, on multiple concurrent tasks; work with constant interruptions, and interact with all levels of City management, the City Council, other governmental officials, consultants, contractors, employees, the public, the media and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee works under typical office conditions, and the noise level is usually quiet. The employee may occasionally be required to work in outside conditions, exposed to wet and/or humid conditions, where the noise level may be loud.