



CONSTRUCTION & PERMITS DIVISION

ANNUAL UTILITY PERMIT

14177 Frederick Street • P.O. Box 88005 • Moreno Valley, CA 92552-0805
Main: (951) 413-3124 • constructionandpermits@moval.org

Permit Number: _____
Date Issued: _____
Expiration Date: _____

Project: _____
Project Description: _____
Applicant: _____ Contact: _____
Office: _____ Mobile _____ Email _____

*** ONLY THE APPROVED SUBCONTRACTORS LISTED AND THE UTILITY COMPANY ARE AUTHORIZED TO PERFORM WORK UNDER THIS PERMIT ***

Please submit the Utility Inspection Request form to Construction & Permits Division (by email at constructionandpermits@moval.org) a minimum of 48 hours prior to performing any work and completion of work for each location.

THIS PERMIT IS ISSUED AND SUBJECT TO THE FOLLOWING CONDITIONS AND/OR ANY ATTACHED PROVISIONS:

GENERAL:

- SCOPE OF WORK:** Routine maintenance, minor and/or emergency repairs, installation of services (not related to new development), and removal of facilities within the public right-of-way, all typically performed within one (1) day and shall not require any overtime (night and/or weekend).
- LIMITS OF WORK TO BE PERFORMED:** Pavement and/or earthen cuts (30 SF area max.), sidewalk & driveway approach removals (45 SF area max.), curb & gutter removals (10 LF max.), cross gutter & spandrel removals, and routine utility maintenance (i.e. line clearing, vault entry, utility pole access only, etc.).
- In the event the scope of work **exceeds** the limits previously specified, and/or is within an identified intersection, the utility company or their designated contractor shall obtain a regular encroachment permit from the Land Development Division prior to commencing or continuing construction.
- NOTICE:** Failure to comply with the above requirement or failure to request inspections in a timely manner by either the utility company or their designated subcontractor, or failure to pay invoices in full and/or comply with any other condition of this permit will result in the discontinuation of the Annual Utility Permit and subject to standard permit requirements and fees.
- Hours of Operation:** 7:00am – 6:00pm (Mon.–Fri.), excluding City observed holidays; Weekends by prior approval only (8:00am – 4:00pm), excluding holidays. When near and/or within a designated school zone, hours will be limited based on the school’s respective bell schedule. The applicant and/or contractor is responsible for contacting the impacted school for the most current bell schedule, including minimum days or flex days. (www.mvUSD.net/apps/bell_schedules/ or www.valverde.edu/schools), **no exceptions**. Hours may be shortened by City Engineer per Municipal Code 8.21.050(O).
- California Government Code Sections 4216–4216.9 requires that an Inquiry Identification (USA Ticket) Number be issued **two (2) working days prior to** any excavation. Please call **Underground Service Alert at 1-800-227-2600**.
- The contractor is responsible for notifying the Riverside Transit Agency (RTA) at (951) 565-5122 or any other transit service at least **five (5) working days** prior to start of construction when a bus stop or route(s) will be impacted.
- All existing driveways within the work zone shall remain accessible at all times. If work/activity conflicts with any existing driveways, the contractor is responsible for notifying the affected residents/businesses at least five (5) calendar days prior to start of construction.
- All construction in existing and/or dedicated public right-of-way shall be subject to the latest editions of both the **Standard Specifications for Public Works Construction** and the **City of Moreno Valley’s Standard Drawings**.
- The City Engineer or his/her designee will require additional repair requirements for any street currently under a moratorium.
- The Permittee shall indemnify, defend, and hold harmless the **City of Moreno Valley** (“City”), **Moreno Valley Community Services District** (“CSD”), **Moreno Valley Housing Authority** (“Housing Authority”) and each of their officers, officials, employees, agents, and volunteers in accordance with the **Indemnification and Hold Harmless Agreement**, which is incorporated into and part of the Annual Utility Permit.
- The Permittee shall pay for and maintain in full force and effect all insurance as required in **Exhibit “A”** of the **Indemnification and Hold Harmless Agreement**, which is incorporated into and part of the Annual Utility Permit.
- All workmanship and material shall be guaranteed for a period of one (1) year. Failure of the City’s Construction Inspector to detect flaws in work shall not relieve the permittee of this responsibility.

TRAFFIC CONTROL:

- All traffic control related signs, barricades and other warning devices shall conform to the latest editions of the **California Temporary Traffic Control Handbook (CATTCH)**, the **Field Guide for Temporary Traffic Control (FGTTC)**, the **Work Area Traffic Control Handbook (WATCH) Manual**, and/or the **Manual on Uniform Traffic Control Devices (MUTCD)**.
- The City Engineer reserves the right to observe traffic control in operation and to make any changes as field conditions warrant. Any work/activity that creates an undue safety risk or creates severe traffic congestion may be shut down by the City Engineer, his/her designee, or by a law enforcement officer.
- All traffic control workers are required to be trained, by a supervisor, certified by the American Traffic Safety Services Association (ATSSA), or equivalent, as required by Sections 6D.03 and 6E.01 of the CA MUTCD.

I hereby state that I have read, understood, and agree to comply with the conditions and all permit provisions listed hereon or incorporated by reference.

Signature of Applicant / Contractor / Owner	Print Name	Date Signed
City Engineer or Authorized Representative	Print Name	Date Signed